

Low Furness CE Primary School

'Learning Together Through Faith'

Policy for Admissions for 2020 -2021

We at Low Furness CE Primary School are committed to cater for boys and girls aged between 3 and 11 years.

Admissions timetable and applications

There is one intake each year and children are admitted into the Reception Class in the September following their fourth birthday. Children may be admitted into any year group at other times of year if transferring from other schools. Applications for admissions must be done through the County Council school admissions team. Contact details are available via the school office.

Our Published Admission Number is currently 18.

Over-subscription criteria

Should the school receive more applications than there are places available, the applications will be prioritised using the over-subscription criteria and relevant notes set out below:

1. Children looked after by Cumbria County Council, giving priority, if necessary, to the youngest children. (see note 2)
2. Children who have very strong social or medical grounds for admission.
3. Children living in the catchment area who have brothers or sisters in the school at the time of their admission. (see note 3)
4. Children whose home address is in the catchment area served by the school, giving priority to those living closest to the school measured by the shortest route to school by road from the pupil's home to the school main entrance. (A map of the catchment area is available from the school or the Local Authority)
5. Children living outside the catchment area who, at the time of their admission, have brothers or sisters in the school.
6. Children whose parents choose the school on denominational grounds.
7. Children living outside the catchment area who live closest to the school.

Further details regarding the admission criteria are published annually in the admissions booklet available from school or the county council school admissions team.

Note 1

If a child has an Educational Health Care Plan naming Low Furness Church of England Primary School, the Governing Body will admit the child regardless of the over-subscription criteria.

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Note 2

A child looked after, i.e. in public care, is defined in the School Admissions Code as a child who is looked after by a local authority within the meaning of Section 22 of the Children Act 1989.

Note 3

Brothers and sisters are those living at the same address, and include step and foster children. The brothers and sisters must be attending the school at the time of admission.

The Catchment Area

A map of the catchment area is available from the Local Authority.

Late Applications

Late applications for admissions may be made using the Common Application form issued by the Local Authority – SPT/1. Late applications will be dealt in accordance with the Local Authority's Co-ordinated Admissions Scheme.

Waiting List

Where the school is oversubscribed in any year group and one or more children have not been admitted to school, the local authority will maintain a waiting list. Should a place become available it will be allocated according to the over-subscription criteria, not length of time on the waiting list.

The Right of Appeal

Parents of children who are unsuccessful in gaining a place will be informed in writing on the date laid down by the Local Authority and will be told of their right to appeal. Where the governors are unable to offer a place because the school is over-subscribed, parents have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002. Parents will have the opportunity to submit their case to the panel in writing and also to attend in order to present their case. Parents will receive at least 10 schools days' notice of the place, date and time of the hearing.

Nursery Admissions

Applications for Nursery places are solely dealt with on a first come, first served basis.

Reviewing the policy

The policy will be reviewed as part of the school's evaluation cycle. The policy is due for review in Summer 2021.